

# Admissions Policy 2020/21



## Christ Church C of E Primary School

The indicated admission for this school is 8.

Reception infants are normally admitted to school during the September of the school year in which the fifth birthday is reached. In considering admissions the following criteria are taken into account in this priority order.

The Governors are the admissions authority of this Voluntary Aided Church of England School, but are part of a co-ordinated admissions process whereby the Local Authority undertake the co-ordination of the allocation of places on behalf of the Governors.

In the event of over subscription pupils will be admitted by reference to the following criteria in order of priority:

1. A child in care (1) or a child who was previously in care but immediately after being in care became subject to an adoption (2), child arrangements order (residency order) (3) or special guardianship order (4).
2. Children who have a sibling attending the school and who will continue to do so when the younger child is admitted.  
*(We use the LA definition of a sibling, "a brother or sister, half-brother or sister, adopted brother or sister, step brother or sister, or the child of the parent's/carer's partner, as well as children brought together as a family by a same sex civil partnership. In every case, the child must be living in the same family unit at the same address, at the time of application.")*
3. Children of families living in the ecclesiastical or secular parish of Chalford whose parents have active connections \*\* with Church of England, Methodist, Baptist or other Christian churches. Maps of the parishes are available for inspection in school.
4. Children of families living in the ecclesiastical or secular parish of Chalford. Maps of the Parishes are available for inspection in school.
5. Children of families living outside the ecclesiastical or secular parishes of Chalford whose parents have active connections \*\* with Church of England, Methodist, Baptist or Roman Catholic Christian churches.
6. Any remaining places (or in the event of over subscription in the above criteria) will be allocated by closest proximity to the school measured in a straight line.\*\*\* Where any particular category at points 1-5 is oversubscribed, criterion 6 (strongest geographical claim based on straight line distance) will be used to determine which child will be offered a place."

In the event of a tie between two or more children when applying criterion 6 (strongest geographical claim based on straight line distance) where there are not enough places available to offer all children a place at the school, a process of random allocation will be followed by the Governing Body, supervised by someone independent of the school.

(1) A child in care is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. In Gloucestershire, such children are referred to as Children in Care.

(2) This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders).

(3) Under the provisions of S.12 of the Children and Families Act 2014, which amend section 8 of the Children Act 1989, residence orders have now been replaced by child arrangements orders.

(4) See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

\*\* Active connections means being a regular worshipping member of the church. 'Regular worship' is defined as attending the principal act of worship at least once a month on average during the two years prior to consideration of the application. Parents/carers will be asked to complete the attached Church Reference form.

\*\*\*Children with the strongest geographical claim, measured in a straight line from the ordnance survey address point of the child's home address (including flats) to the ordnance survey address point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the highest priority.

### **Admission of Summer Born Children for Reception Entry for Christ Church C. of E. Primary School, Chalford**

The Governing Body of Christ Church C. of E. Primary School acknowledges the updated advice from the Department of Education that, parents/carers of "summer born" children (born between 1 April and 31 August) may request to start the Reception Class of a school a whole academic year later. The Governing Body will make a decision on behalf of Christ Church C. of E. Primary School. We follow the Local Authority process which states that parents can only apply for a Reception place at a school once and must apply for a place during the standard application process timeline for their chronological year group, stating their reasons for requesting deferred entry to the following year. The Governing Body will decide whether the deferred entry can be approved for the school.

### **Normal Admission Round**

The term 'normal admissions round' refers to all applications for admission to the main year of entry of the school i.e. Reception for Infant and Primary Schools. Applications made during the normal admissions round will be made in advance of the academic year in which the child is due to start at the new school. Children are entitled to a full-time place, however, may attend part-time until later in the school year but not beyond the point at which they reach compulsory school age.

### **Appeals**

In the event of a child being refused a place, there is a right to appeal to an independent appeal panel. Please contact the school for an appeal application. As appeals can be requested at any time, we would appreciate it if appeals relating to the main entry year of the school for September 2020 (i.e. Reception) can be made by 30<sup>th</sup> April 2020.

### **SEN**

The school will admit a child with a statement of Special Educational Needs (SEN) or Educational Health Care plan (ECH) that names the school, even if the school is full.

### **Waiting Lists**

Where any school is oversubscribed during the normal admission round for entry to the school (i.e. where all children requesting a place at a particular school have not been allocated one) the waiting list will be held until the end of the academic year.

All waiting lists will be prioritised according to the school's oversubscription criteria, regardless of the date the application was made, and should any places become available at the school they will be offered to the child at the top of the waiting list.

*The school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedent over any child on the waiting list.*

**In Year Admissions**

*For in-year applications only, the parent should apply directly to the preferred school in the first instance.*

**Transport**

Some children will be entitled to transport to their school provided by the Local Authority and parents should refer to "School and college Transport" which can be found at [www.gloucestershire.gov.uk/schooltransport](http://www.gloucestershire.gov.uk/schooltransport).

**Supplementary Forms**

For those applying on faith grounds, Supplementary Information Forms are available from the school and the LA. In the case of Reception this information should be returned to school no later than 15th January 2020. The governors will consider all applications and if oversubscribed they will apply their oversubscription criteria. Governors will notify the LA of their decisions. Gloucestershire LA will then notify parents on behalf of the governors of Christ Church C. of E. Primary School, Chalford on 16th April 2020 the outcome of the allocation of Reception places.